

# John Doe

johndoe@gmail.com · (123) 456-7890 · johndoe.com

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Apple

Dear Recruiting Team,

I am writing to apply for the Associate Accountant position for Summer 2025. I am a sophomore majoring in Mechanical Engineering at Chicago University with a GPA of 1.23 and an anticipated graduation date of Spring 2027. Apple stands out to me because of the innovative techniques it utilizes to tackle multifaceted problems in the consumer technology industry. Additionally, Apple's dynamic environment and emphasis on learning and mentorship are important to me. My leadership, industry, and academic experiences have prepared me to excel at Apple.

Studying as an honors student at Chicago University, I have learned to manage my time and work efficiently. Chicago University's ten-week quarters and team-based projects have taught me to not only organize myself, but also catalyze communication and leadership within my teams to execute deliverables. For example, in January of 2018, I founded a student chapter of the American Society of Mechanical Engineers (ASME). As the chapter's President, I continue to direct efforts to compete in the Innovative Additive Manufacturing 3D challenge, involving the design of a hovercraft resupply vehicle, remote-controlled car, and self-balancing robot. I also represented Chicago's student chapter at the International ASME Congress, advancing my leadership and cooperative experience that will contribute to the collaborative work environment at Apple.

Working with Trane, a subsidiary of Ingersoll Rand, as an Engineering Co-Op, I coordinated the launch validation testing of the new Agility product line and optimized financial market ratings to improve margins. I led an instrumentation upgrade project through all phases to improve test accuracy as part of a customer experience improvement A3. Later, a drive parameter miscalculation was discovered in field and production chillers, so I assembled a cross-functional team across engineering, operations, and quality to correct the error. I then started an independent side project to explore value I saw in previously untapped raw text data, creating a Python program to derive analytics from quality data and I successfully developed the initiative into a larger project. These team-oriented projects, presentations, and leadership experiences contributing to large organizational and strategic shifts allowed me to hone the technical and communication skills that I will employ at Apple.

As an Engineering Intern for the Illinois Tool Works subsidiary, E.H. Wachs, I developed a system for subassembly cross-training to allow technicians to contribute in different work cells and maximize their off-peak productivity. I worked with technicians to optimize their assembly methods and integrate SolidWorks drawings into subassembly procedures to facilitate manufacturing outsourcing transitions. Evaluating the designs and bills of materials for products, I suggested real-time, data-driven rate of demand improvements to inventory operations. Working in a variety of academic and professional environments, I have cultivated robust multitasking and interpersonal skills. Through these experiences, I have developed the engineering problem solving expertise that will allow me to thrive in my responsibilities at Apple.

I believe my work experience as well as my technical and leadership abilities make me a strong candidate for the Associate Accountant position. Attached is my resume that expands upon my education and related experience. I am excited to learn more about Apple and would value the opportunity to discuss this position in more detail. Please feel free to contact me at [johndoe@gmail.com](mailto:johndoe@gmail.com) or [johndoe.com/contact](http://johndoe.com/contact) should any questions arise. Thank you in advance for your time and consideration.

Sincerely,  
John Doe